##  MINUTES

##  OF THE FOULNESS ISLAND PARISH COUNCIL (FIPC)

##  HELD AT THE LODGE FARM STAFF PREMISES, FOULNESS ISLAND

##  ON WEDNESDAY 7th FEBRUARY 2024.

## 87 23-24 To Record the Members and Public Present: 7.oo pm

 Councillor (Chairman) Mrs E Pitts,

 Parish Councillors: Mr G Bickford, Mrs F Giles and Mr A Holyland.

 Essex & Ward Councillor: None.

 Ward Councillors: None.

 QinetiQ representative: None.

 Members of the Public: None.

 The Parish Clerk: Mr B Summerfield.

**88 23-24 Chairman’s Comments:**

 The Chairman welcomed all Councillors and the public to the meeting.

**89 23-24 Apologies and reasons for absence:**

i To be received by the Clerk only in person via: email, letter and telephone.

ii Acceptance of the reasons for FI Councillors absence:

iii Essex/Ward Councillors: Mr Mike Steptoe.

iv QQ Representative: Ms Nicki Uden.

v Public: Mr and Mrs P Carr.

**90 23-24 Declarations of Interests:**

i To receive all declarations of interests: None.

ii The Chairman reminds Councillors to declare any further interests as they became evident to them,

 during the progress of the meeting.

**91 23-24 Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

 Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

i QQ Representative: Ms Nicki Uden’s QQ PC report – 7 February 2024 below was recorded:

 Correspondence from James Duddridge MP

 The MOD is in receipt of correspondence from Sir James Duddridge MP representing the concerns of Foulness

 Parish Council. MOD will respond to Sir James, who should share the response with the PC in due course.

 Booking BT/EE Engineers: We've become aware that a resident has recently had difficulty arranging access for a

 BT/EE Engineer visit. This is because anyone coming here that may potentially have access to the communications

 infrastructure must be on a list of site approved BT engineers. BT is aware of this requirement, but if they are not

 reminded by the requestor, they may send a sub-contractor or other unapproved engineer and they will not be

 admitted.

 We understand that a number of households are about to be upgraded to full fibre and will therefore require an

 engineer visit. We suggest that when making this appointment, residents remind BT that they live on an MOD

 establishment and that the engineer deployed must be on the approved list held by the guards.

 Road repairs: A number of potholes have been repaired in recent weeks.

 Havengore Bridge improvements

Safety cameras are being installed to provide the bridge keepers with improved visibility of road traffic

approaching from both directions. This will assist with the timely and safe operation of the bridge.

Navigational lights are also being replaced.

 Grounds maintenance:

 There has been work to clear kerbs, pathways and manage hedges in residential areas. As part of the programme

 resulting from the survey last year, three problematic trees are due to be removed in February. Work to manage

 vegetation in vacant properties will be conducted this week.

 Let estate:

 · Cladding works are underway

 · A number of building and structural inspections are being arranged directly with the tenants of affected

 properties.

ii Questions from Councillors: When the Cladding work at Churchend be finished – Contractors working on the

 cladding do not have access to toilets and are therefore using the area to relieve themselves – The Pavements

 are a trip hazard between 7-18, Churchend – Action required on wind damaged fence panels – The spread of

 general litter does nothing for the residents pride in their area - A cause for concern is an elderly resident who is

 still waiting for his boiler to be repaired.

**92 23-24 To Receive the Minutes of the Meeting of the 6th December 2023:**

The Minutes were Resolved agreed subject to a removal of the word ‘completed’ at Minute 73/iii.

 Proposed by Councillors: Mrs F Giles, seconded by Mr A Holyland and agreed by all.

 The Chairman duly signed the Minutes as a correct record.

**93 23-24** **Matters Arising from the Minutes: (Not on the Agenda)**

Items: None.

**94 23-24 Finance: PRECEPT (2024-2025):**

 The Precept demand on the Rochford District Council for 2024-2025 @ £4,000-00 was recorded.

**95 23-24 Finance:**

i The FIPC Financial Statements (circulated on 7th February 2024) were recorded.

ii The Co-op Bank Financial Statements (circulated on 7th February 2024) were recorded.

iii The FIPC balances were checked as correct against Bank Statements by; Cllrs: Mrs E Pitts and Mr G Bickford.

iv **1) Business Account Balance:** 6/12/2023 **£ 806-95.**

**CREDITS**: None

 **DEBITS:** None.

 **Business Account Balance:** 7/02/2024 **£ 806-95.**

 **2) Community Direct Plus Account Balance:** 6/12/2023 **£1,807-12.**

**CREDITS:** None.

**DEBITS:**

 02/01/24 B Summerfield. (Clerk’s Salary January 24) £ 178.37.

 02/01/24 B Summerfield. (Clerk’s back pay from April 23) £ 108-00.

02/01/24 HMRC. (3rd Part PAYE-RTI 2023-24) £ 146-58.

29/01/24 ICO:00015568861(Data Protection Renewal) £ 40-00.

31/01/24 DIO (Bus Stop Churchend) £ 10-00.

 01/02/24 B Summerfield. (Clerk’s Salary February) £ 178.37.

 ……………………. **£ 661-32.**

**Community Direct Plus Account Balance:** 7/02/2024  **£1,145-80.**

v The above copies of receipts of income, payments and transfers were ratified and co-signed by councillors:

vi i The rental arrangements of the Staff Premises at Lodge Farm for FI Parish Council meetings have

been requested over the last several meetings and will need to be clarified by the owners.

 ii The Clerk will further write to the Belton Brothers.

vii Resolved all ratified Credits and Payments, auditing/financial statements, donations, receipts and Bank

 transfers.

 Proposed by Councillors: Mr A Holyland, seconded by Mrs E Pitts and agreed by all.

**96 23-24 The Parish Council Burial Ground:**

i i The Contractors estimate re: the burial ground hedging height reduction to 5 feet @ £1,600 was recorded.

 ii Agreed birds now nesting will not allow any hedge work this Spring.

 iii Agreed the Chairman’s request for a Farmer’s estimate to reduce the hedge to 5 feet in the Autumn of

 2024 was recorded.

ii Permissions re: potential Memorial Plaques on the wall at the graveyard, to be researched by the Clerk.

**97 23-24 Planning:**

i Application no 22/00/FUL None.

**98 23-24 Correspondence:**

i i E-letters of October/December 23 and January 24 to MP Sir James Dudderidge re: The Foulness Island’s

 QQ’s maintenance of its roads, lighting and green maintenance was recorded.

 ii A reply of apology from the Senior Caseworker to Sir James Duddridge KCMG MP. was recorded.

ii A request to the Rochford District Council to empty the Churchend Bottle Banks was recorded.

iii The QQ ‘Foulness Residents’ Updates: December/January 2024 were recorded.

iv The ‘Foulness Island Newsletter’ of January/February 2024 were recorded.

v The printed publications and General Information received by the Clerk are available on demand.

**99 23-24 Streetlights:**

 Councillor’s reported a Courtsend streetlight out!

**100 23-24 Highways:**

 Councillor Mr A Holyland recorded a positive defibrillator inspection report.

**101 23-24 Play space reports:**

Councillor Mr G Bickford’s Play space inspection reports were recorded.

**102 23-24 Website:**

 The website usability to be further updated with the inclusion of this meetings’ information.

**103 23-24 Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

 Items: None.

104 23-24 The next Foulness Island Parish Council Meeting:

 **Agreed:** **WEDNESDAY 10th APRIL 2024.**

**There being no further business the Chairman closed the meeting at 7.52 pm.**

**5th April 2024. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)**